

Boone County Purchasing

Amy Gerskin
Buyer



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TO: Boone County Commission
FROM: Amy Gerskin, Buyer
DATE: April 16, 2024
RE: Amendment #1 to Contract C000650 (21-06JUN23) – Elevator
Maintenance Services – Term and Supply

Purchasing requests approval for Amendment #1 to contract C000650, awarded from RFP 21-06JUN23 with Otis Elevator Company. The original contract was awarded on July 25, 2023, via Commission Order 325-2023 for the Boone County Facilities Management Department.

Amendment #1 revises the invoicing schedule from quarterly invoicing to monthly invoicing. This change was initiated by Otis Elevator Company due to limitations within their arrears system. All pricing shall be pro-rated from the vendor's response into monthly pricing.

cc: Contract File